

## Gift Policy

Reviewed - November 2022

Next review - November 2025

### **Gifts from Pupils to Staff**

Pupils are permitted to give gifts to members of staff. The value of the gift should be nominal and as an extreme should not exceed £10 and is restricted on the following occasions:

- Following a Hajj/Umrah/Holiday trip - i.e. dates, zamzam water etc.
- On Eid ul Fitr or Eid ul Adha Party
- On the arrival of a new sibling/child - i.e. a box of chocolates
- Marriage - i.e. a box of chocolates or sweets
- An achievement not contradicting Quran and Sunnah.

### **Gifts for all Staff**

The School appreciates goodwill gestures from Parents and Pupils, such as cakes, chocolates, small items of food etc. However, we kindly ask Parents to avoid doing so on an on-going and regular basis. Whenever possible the identity of parents giving such gifts is not disclosed to the recipients and we kindly ask for them to be given discretely to the office staff.

Please note this policy is sent to give guidance –

At no point should Parents or Pupils feel obliged to send in gifts.

No pupil should feel as if they have to bring in gifts.

### **Gifts from Pupils to Pupils**

Pupils who wish to give gifts to other Pupils in school can do so. However the gifts must be of small value (sweets/goodie bag/dates/book) and must be identical and given to every pupil in their class to ensure inclusivity. All items must be safe and suitable for children over the age of 3. Any consumable gifts should not contain any nut ingredients.

**Gifts for only selected friends should take place outside of the school.**

### **Gifts from School/Staff to Pupils**

A gift will be given from the School to the Pupils on:

- Eid ul Fitr
- Eid ul Adha
- Class teachers can give gifts to all pupils in their class at the end of the academic year
- Staff/Class teachers can give gifts of small value to all pupils to celebrate an occasion, achievement or following a trip. (The policy does not relate to prizes).